

## **IMPORTANT REMINDERS**

1. Maintenance Staff are assigned a master key to access your apartment for service requests. You do not need to leave your door unlocked if you have authorized us to enter while you are not at home!
2. No cooking is allowed on balconies or patios in accordance with the Town and City of Geneva codes. No propane tanks are allowed on the property (only charcoal grills used twenty (20) feet from the building), which must be put away when done and the ashes must be cool and properly disposed of so as not to start a fire.
3. Working on cars is NOT allowed in the parking lots.
4. If you have visitors, make sure they park in overflow/guest parking areas so residents may park in front of their building.
5. No pools are allowed on the property.
6. Pets are not allowed without prior, written permission from the property office. We currently have a no pet policy.
7. Do not flush ANYTHING down toilets except toilet paper.
8. Do NOT dispose of grease down any of the drains and rice, noodles and pasta may not go in garbage disposals.
9. Dumpsters are for household trash ONLY. If you have items such as furniture, tires, electronics, etc. to dispose of, please contact the property office for assistance.

**At the Holiday Manor property:  
Do NOT use back fire exits to access the  
backyards. These are NOT meant for  
daily use.  
They are for emergency use ONLY!**



**Office Address:**

300 Sheridan Park  
Geneva, NY 14456

Email: [sheridanpark1@gmail.com](mailto:sheridanpark1@gmail.com)

**Office Phone:**

(315) 781-0080

**Emergency Phone:**

(315) 759-9566

**“NEWS YOU CAN USE”  
Sheridan Park & Holiday Manor Apartments**

**NOTARY PUBLIC SERVICE AT OFFICE**

**Office Hours:**

Monday	8am-4pm
Tuesday	8am-4pm
Wednesday	8m-12pm
Thursday	8am-4pm
Friday	8am-4pm
Saturday	9am-12pm

**THE SHERIDAN PARK AND HOLIDAY  
MANOR OFFICE WILL BE CLOSED:**

**Independence Day  
Wednesday, July 4<sup>th</sup>  
&  
Labor Day  
Monday, September 3rd**

**NEW Combined Geneva Shopping Shuttle**



**Every Tuesday**

With the high cost of gas, this could be a good way to save a buck! Only \$1-each way! See [www.myrts.com](http://www.myrts.com) for maps and schedules, or call or stop by the office to pick up a schedule.

**Paying Rent & Lease Renewals**

Rent checks, money orders, lease renewals etc., may be placed in the *RENT DROP BOX* anytime of the day at the property office. An envelope is not needed.

- Be sure to put your apartment number on your check or money order (**use black ink only.**)
- Be sure they are legible and you have double checked that the written amount matches the numerical amount, and that they are made payable to: Geneva Partnership LP
- Do not mistake the mail slot for the *RENT DROP BOX!*

**WIN A \$25 TOPS GIFT CARD**

**Have your July rent into the Office by Sunday, July 1st and you will be entered into a drawing for a \$25 gift card from Tops Market.**

Your account must be current.  
Congratulations to Anthony Marquez, the last winner of the spring drawing.



**BUG OUT!!!!**

In general, residents themselves can provide the best defense against ants and pests in their apartment. There is a very common myth that if you seal all the cracks and holes over every square foot of your apartment that you will stop bugs from getting in. In reality, we are on their turf and they will find a way in, no matter how many cracks or holes you seal. Of course, that doesn't mean there aren't things you can do, as a resident, to reduce the prevalence of bugs in your apartment.

There is really one main tip and that is: **Don't give bugs a reason to come inside.** They're not in there for shelter or companionship, they are there for FOOD! Take away the food source and you take away the bug. Here are 5 specific tips to help prevent bugs from making your home their home.

1. Keep your **doors leading outside closed** as much as possible.
2. **Sweep and vacuum** frequently. Bugs love crumbs.
3. Keep the **counters and surfaces clean and free of food.**
4. **Seal food properly** that you leave in the cabinets or pantry.
5. Keep the **trash area clean and remove the trash** often.
6. Do not store grocery bags underneath sinks.
7. Rinse pop bottles and remove them regularly.
8. Do NOT bring furniture or any items left in/by the dumpsters (use furniture could be harboring bed bugs!).



**SHERIDAN PARK & HOLIDAY MANOR YARD SALE WEEKEND**

**Saturday, July 21st & Sunday, July 22<sup>nd</sup>, 2018**

We will advertise the event in a local newspaper, the Internet, as well as large signs at each property entrance to attract visitors.

Tables may be set up in front of your building at 9am, Saturday, July 21<sup>st</sup>, and must be removed by 4 pm, Sunday, July 22<sup>nd</sup>.

**ATTENTION SHERIDAN PARK RESIDENTS**

Reminder that the Community Center is available to rent for your family gatherings, which includes exclusive use of the community center area, kitchen, back patio and BBQ grill. Maximum occupancy is 48 people.